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# PURCHASE ORDER

PO Number: 303-0-0874

Requisition Number: 303-0-02026

**Order Date:** 6/1/2020

**Ordered** 

# DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT, PLEASE SUBMIT INVOICE ELECTRONICALLY TO:

accountspayable@tfc.state.tx.us

## IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION FISCAL MANAGEMENT / ACCOUNTS PAYABLE P.O. BOX 13047 Austin, Texas 78711-3047

## **Delivery Location**

Other

Texas School for the Blind and Visually Impaired 1100 W. 45th Street Attn: Pete Garcia Austin, TX 78756

Show numbers on all papers and packages

# **Referenced Source or Vendor**

36966966966
Texas Correctional Industries
PO BOX 4013
Huntsville, TX 77342
Customer Service
Phone:936-437-6048, Fax:936-437-8423
tci@tdcj.texas.gov

Custodial supplies needed to perform job duties (Floor Stripper). 20 cases (\$36 per case) 6 gal per case.

Pricing per attached quote. Term Contract: 485-A1 SmartBuy PO#: 20106751

## Description

TFC Contact:
Pete Garcia
512-463-3566

Pete.Garcia@tfc.state.tx.us

#### Line Items

Description Qty Unit Unit Price Start Date End Date Total

Description: REMOVER, FLOOR POLISH STRIPPER, 20 CASE \$36.00 6/1/2020 7/1/2020 \$720.00

STRIPPY, 1 GAL JUGS- 6/CASE.

NIGP Class: 485

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NIGP Item: 55 Object Class: 300

Reimbursement Type: Not Reimburseable

Grand Total \$720.00

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency TFC
Fiscal Year 2020

**Division** Facilities Management and Operations

**Program** Property Services

**Phone** 5124633566

**Org Code** 0451 - Custodial - Austin Day

Type of Purchase/PCC Code 'A' Purchases as Automated Term Contracts using TxSmartBuy

Work Order Number 729954

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### **Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.** 

#### TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _		
	Goll, Heather - CTCD, 5124630209	

#### (IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

(Show Terms And Conditions...)